



The Winston Community Education Network (WCEN) was established during the 2008-09 school year by a group of citizens interested in supporting academic programs and projects in the School District #116 that might fall outside the budgetary constraints of the district. This support is designed to increase student academic success and achievement levels within the school district.

The purpose of grant funding to teachers is to fund individual teacher/classroom needs that enhance classroom instruction and student learning. This funding may be used for needed classroom materials or equipment, training and other resources or field trips. Funds will be paid through the school district. The maximum amount award per application is \$500.

Please complete the application with the following information: a brief, type-written narrative, no more than one page, summarizing the need for WCEN support, including the educational goals and strategies, students' activities and how this will help support the WCEN goal of increasing student academic success and achievement levels. Include a budget, explaining by dollar amount and item how grant monies will be spent. Attach a calendar/time frame for the project, if applicable.

Grants will be awarded based on the following guidelines:

- Alignment to goals of WCEN
- Clearly stated activities, goals and objectives
- Clear and measurable plan
- Number of students the proposal impacts
- Degree proposal promotes change
- Effectiveness and feasibility of activities proposed
- Budget supports needs of proposal

Funds awarded need to be used as indicated in the original proposal. If changes need to be made to the original request, do so prior to expending granted funds. The proposed change can be submitted in writing to your building administrator to be given to the WCEN board. The WCEN board will examine the new proposal and determine whether or not it is in alignment to the goals of the organization.

All grantees are required to submit a final report of the project when it is completed. This final report needs to include a summary of the project, a budget showing how the money was used, and pictures of the project, including students using the material. Failure to submit this final report will affect grant eligibility in the future.

Teacher's Name: _____ Signature: _____

School: _____

Principal Name: _____ Signature: _____